

**FEDERAL UNIVERSITY, KASHERE**

**P.M.B 0182, GOMBE STATE**

[www.fukashere.edu.ng](http://www.fukashere.edu.ng)

**YEAR 2017 TETFUND ZONAL INTERVENTION 34FIY/2017**

**INVITATION FOR PRE-QUALIFICATION AND TENDER FEDERAL UNIVERSITY, KASHERE**

Federal University, Kashere, Gombe State hereby invites suitably qualified and interested contractors for pre-qualification and tender for the University's Year 2017 TETFund Zonal Intervention 34FIY/2017 in line with the Public Procurement Act, 2007.

**(1) SCOPE OF WORK:**

(i) Lot 1: Supply and Assembling of collapsible auditorium seat made of heavy gauge hollow mild steel section and plywood, seat and back rest to upholstery in fabric and foam screwed to concrete floor in accordance with instruction for faculty of management science.

(ii) Lot 2: Supply and Assembling of collapsible auditorium seat made of heavy gauge hollow mild steel section and plywood seat and back rest to upholstery in fabric and foam screwed to concrete floor in accordance with instruction for faculty of Science.

(iii) Lot 3: Supply and Assembling of 1Nr. executive table overall size 3300X 900X750, 1Nr. executive cushion or leather settees, 12Nr. visitors chairs, 1Nr. 10seater conference table, 4Nr. executive office tables of 2000X900X750 overall size, 4Nr. executive swivel chairs, 8Nr. executive visitors chairs, 4Nr. bookshelf, 4Nr. centre tables, 4Nr. 3 seater office chairs, 1Nr. 60 seater conference table. 1Nr. 10 seater conference table, 60Nr. table chairs, 40Nr. auditorium seats, etc.

**(2) PRE-QUALIFICATION DOCUMENTS**

Interested Companies are required to submit the following documents and present original copies for sighting during the bid opening.

(i) Verifiable evidence of incorporation and registration with the Corporate Affairs Commission (Certificate).

- (ii) Verifiable evidence of compliance with Pension Reform Act, 2014 by inclusion of current certificate of compliance from the National Pension Commission.
- (iii) Verifiable evidence of compliance with the Nigeria Social Insurance Trust Fund (Employee Compensation Act, 2010) by inclusion of current compliance Certificate from NSITF.
- (iv) Tax clearance certificates verifiable from Federal Inland Revenue Services (FIRS) for the past three (3) years (2015, 2016 and 2017) expiring in December, 2018.
- (v) Verifiable evidence of VAT Registration with Tax Identification Number (TIN) and up-to-date evidence of remittance.
- (vi) Verifiable evidence of past experience for similar jobs, by inclusion of Award letter, Certificate of Job Completion etc.
- (vii) Verifiable evidence of financial capability from a reputable bank (Reference Letter from bank).
- (viii) Company profile including list of professional staff, qualifications which include names, CV's and photocopy of certificates of staff.
- (ix) Company's audited account for the past three (3) years (2015, 2016 and 2017).
- (x) Bid Security (Not more than 2% of the bid price).
- (xi) Verifiable evidence of payment of tender fees (copy of payment receipt).
- (xii) Verifiable evidence of compliance with Industrial Training Fund (ITF) Amended Act, 2011 by inclusion of current compliance letter from ITF.
- (xiii) Verifiable evidence of registration with BPP, National Database of Federal Contractors, Consultants and Service Providers, by inclusion of current Interim Registration Reports (IRR).
- (xiv) For Joint Ventures, include Memorandum of Understanding (indicating the responsibilities and duties of Individual Firms constituting the Joint Venture).
- (xv) All other criteria which may be useful for the University during evaluation stage.

**(3) SUBMISSION OF PRE-QUALIFICATION DOCUMENTS:**

Bound Pre-qualification documents should be submitted in a sealed envelope marked "Pre-qualification document for....." addressed to the Head of Procurement Unit, Federal University,

Kashere, Gombe State on evidence of non-refundable fee of Ten Thousand Naira Only (N10,000.00) per lot through Federal University Kashere Remita Account in any Commercial Bank. The envelope containing the tender document should be clearly marked: "Tender document do not open before (03/09/2018)". All Pre-qualification and Tender submissions should be in duplicate copies (marked original and copy) and in separate envelopes sealed in one (1) common envelope. All envelopes must be well sealed.

All documents for submission should be drop into the Tender Box at the Procurement Unit, Federal University, Kashere, Kashere, Gombe State.

#### **(5) OPENING OF PRE-QUALIFICATION DOCUMENTS**

Pre-qualification Submissions will be open **on 3 September, 2018 at 12:00 Noon** at the Senate Chambers Federal University Kashere, Gombe State.

#### **PLEASE NOTE:**

- (a) All expenses incurred and associated with the preparation of the pre-qualification and tender documents shall be borne by the prospective contractor.
- (b) The University reserves the right to reject any pre-qualification and tender submissions.
- (c) Only contractors with responsive bids will be considered, all discounts should be clearly indicated in the bids.
- (d) Successful contractors will be required to present original copies of their prequalification documents before award. They will also be required to submit one single account, bank name and sort code that will be used throughout the duration of the contract. A letter will also be required from the bank indicating that the account does not have any liability that can jeopardize the interest of the project.
- (e) Nothing in this advertisement shall be construed to be a commitment on the part of FUK nor shall it entitle responding firms to seek any indemnity from FUK by virtue of the contractors having responded to the advertisement.
- (f) No contractor is expected to indicate interest in more than two lots.

**SIGNED:**

**HEAD OF PROCUREMENT UNIT**

**FEDERAL UNIVERSITY, KASHERE**

